



Notice to Importers, Agents and Freight Forwarders

Change in MAF Systems

Authorised by Justin Downs, MAF Quarantine Service National Manager 12/12/03

As you are aware, the new MAF requirements for Imported Sea Containers come into effect on 1 January 2004. This document describes the revised Biosecurity process and document flow that will be required **for all containers on ships due to arrive from 1 January 2004 onwards.**

1. **All** containers must have a written direction. This direction will take the form of a Biosecurity Authorisation Clearance Certificate (BACC) issued by MAF Quarantine Service (MAF QS). The container will be held on wharf until a BACC is produced. MAF QS will then remove the hold on the container. There may be other holds on the container in response to requirements on the exterior, please check the containers status with your port company before attempting to pick up the container.
2. To gain this redirection you must bring the following documentation to MAF QS:
 - Quarantine Declaration. The Quarantine Declaration can be found as Appendix 1 of the Import health Standard for Sea Containers at the following link:
<http://www.maf.govt.nz/biosecurity/imports/non-organic/standards/bmg-std-seaco.htm>
 - Bill of Lading or other documentation that accurately describes the containers contents.
 - Completed application coversheet- this is a MAF QS controlled document that can be found at the following link:
<http://www.maf.govt.nz/quarantine/cargo/index.htm>
 - Any documentation/information necessary for the clearance of the cargo under a specific Import Health Standard (as per normal).

Note: All documents are required in hard copy, they may be faxed, posted or brought to the public counter. To ensure expedient clearance of your containers, it is requested that all documents be submitted at least 24 hours prior to vessel arrival. Failure to provide information in time may result in the containers being defined as "high risk".

3. Your container will then be directed to an Approved Transitional Facility (ATF) for either:
 - a) Check by an accredited person, or
 - b) Inspection by a MAF Quarantine Officer.
4. If your container is directed to an ATF for Inspection by a Quarantine Officer you must hold the container unopened until the Quarantine Officer arrives.
5. If your container is directed to an ATF for check by an accredited person you must ensure that an accredited person is present during devanning.

Note: MAF is aware that not all facilities have had an accredited person trained. You will still be able to receive your containers at your specified ATF. You will have nominated an accredited person(s) to receive training and these people are to perform

this function as best they can. (There will be no expectations of quality of check by an accredited person until they have been trained).

6. If no contamination is detected the accredited person must fax a notification to MAF QS Auckland Wharf Office on **(09) 300 3205**. An example of a log sheet to use is attached, however you may use your own form as long as it provides the same information. MAF QS will then fax a BACC release. **You must not remove the container from the ATF until a written release has been received from MAF.**

Note: The aforementioned office will provide clearance functions seven days a week.

7. If the accredited person detects suspected live exotic pests or Biosecurity contaminants they must call the MAF exotic pest and disease hotline on **0800 809 966**. They will be asked if the pest/contaminant originated from a sea container or an approved transitional facility and should answer “yes”. They will then be transferred to MAF QS. A MAF Quarantine Officer will discuss the contamination with them and direct an action. This may result in:

- a) The Officer asking the accredited person to take some action to resolve the issue (e.g. sweeping), or
- b) The Officer may direct a treatment (e.g. fumigation), or
- c) An Officer may be dispatched to inspect the container, or
- d) Any combination of the above.

Note: Although in the near future there will be a MAF Officer available 24 hours a day, in the interim you may be asked to leave a message. A Quarantine Officer will get back to you as soon as possible.

Redirections can be applied for at:

MAF Office	Address	Phone	Fax	Post
Whangarei	35 Norfolk st	(09) 430 7848	(09) 430 7849	PO Box 503 Whangarei
Auckland- For containers with no risk goods (i.e. for containers where the cargo has no MAF requirements)	Wharf Office- 23 Quay st Auckland CBD	(09) 303 3423	(09) 3003206 (applications for BACCs only)	PO Box 39 Auckland
Auckland- for containers with risk goods (i.e. for containers that have cargo for which a MAF action is required)	Custom House 4 th floor- 50 Anzac ave Auckland CBD	(09) 377 3008	(09) 307 0124	PO Box 1254 Auckland (Attention Quarantine Officers)
Hamilton	Campbell Block, Ruakura Research Centre, East st Hamilton	(07) 838 5384	(07) 838 5329	PO Box 966 Hamilton
Tauranga	124 Hull rd Mt Maunganui	(07) 575 6712	(07) 575 8962	PO Box 5152 Mt Maunganui

New Plymouth	330-332 Devon st East	(06) 759 1670	(06) 759 1670	PO Box 794 New Plymouth
Napier	Dalton House Cnr Hastings and Vautier st	(06) 835 4229	(06) 8359125	PO Box 348 Napier
Palmerston North	Batchelor Agriculture Centre	(06) 351 7951	(06) 351 7952	PO Box 1654 Palmerston North
Wellington	Saturn House Centreport Waterloo Quay	(04) 473 8996	(04) 473 2975	PO Box 3042 Wellington
Nelson	10 Low st Port Nelson	(03) 545 7774	(03) 545 7775	PO Box 7041 Nelson
Christchurch	14 Sir William Pickering dr	(03) 358 1856	(03) 358 1854	Private bag 4765 Christchurch
Timaru	Maritime House Marine Parade Port of Timaru	(03) 684 2615	(03) 688 9181	PO Box 516 Timaru
Dunedian	Cnr Portsmith dr & Strathallen st	(03) 477 8457	(03) 477 8453	PO Box 5648 Dunedian
Invercargill	137 Spey st	(03) 214 4029	(03) 214 4325	Private Bag 90101 Invercargill

All log sheets for recording accredited persons check are to be faxed to the Auckland Wharf office on (09) 300 3205.

For more information contact MAF Quarantine Service at mqsdata@maf.govt.nz or 0800 222 018 or contact one of the following people:

Mike Fenton
MAF Quarantine Service
Programme Manager
(North/Auckland)
Ph: (09) 377 3008
Fax: (09) 356 9785

Charlotte Davies
MAF Quarantine Service
Programme Manager
(North/Auckland)
Ph: (09) 256 6556
Fax: (09) 256 6558

Ross Farnell
MAF Quarantine Service
Programme Manager
(Central)
Ph: (04) 470 4307
Fax: (04) 473 2975

Michalle Jenkins
MAF Quarantine Service
Programme Manager
(South)
Ph: (03) 358 1857
Fax: (03) 358 003

Stephen Mansfield
MAF Quarantine Service
Operations Manager
Ph: (09) 377 3008
Fax: (09) 356 9785

Justin Downs
MAF Quarantine Service
National Manager
Ph: (04) 472 9023
Fax: (04) 472 9056

