

## ACCESS CARD APPLICATION

### CONDITIONS OF ISSUE AND USE FOR ACCESS CARDS

- 1 Applicants must have completed a Port Taranaki site induction course within the previous two years.
- 2 Cards may only be used in the course of the holder's approved duties. They do not constitute an authority to enter or remain in the port area for any other purpose.
- 3 Cards must be presented for inspection on demand, along with photo ID.
- 4 Cards are NOT transferable and are only for use by the person to whom they are issued.
- 5 As a condition of entry to the port area, cardholder's vehicles and packages may be subject to inspection before entering, while within or when leaving.
- 6 Cards remain the property of Port Taranaki Ltd.
- 7 Cards must be returned on expiry, transfer or termination of present duty, or on the request of a Port Taranaki Security Officer.
- 8 The applicant must comply with the requirements of the Maritime Security Act 2004 and Port Taranaki's Standard Conditions of Business.
- 9 Immediately report loss of cards to Port Taranaki Security.
- 10 Cards attract a bi-annual administration fee of \$20, payable at the time of induction or on application for a card. The fee may also apply for the issuing of replacement cards.

### AGREEMENT

In signing this form;

- 1 I authorise Port Taranaki's Port Facility Security Officer (PFSO) to inquire and collect from the Department of Courts, NZ Customs and Ministry of Agriculture details of all criminal history or other such security related information relating to me as held by one or more of those departments.
- 2 Under the Privacy Act 1993, personal information collected by Port Taranaki is for security purposes and will be held securely by Port Taranaki's PFSO. The person to whom the information relates has the right to have access to this information and may request its correction as set out in the Act.

**The preceding information has been noted and agreed to:**

Applicant's name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **CAUTION**

Under the Maritime Security Act 2004, it is an offence to knowingly provide false information to Port Taranaki.

## ACCESS CARD APPLICATION FORM

### APPLICANT'S INFORMATION (To be completed by the Applicant after signing on reverse)

<b>Family Name:</b>			
<b>First Name:</b>		<b>Middle / Other Names:</b>	
<b>Residential Address:</b>			
<b>Contacts: Home:</b>		<b>Driver Licence Number:</b>	
<b>Business:</b>		<b>Date of Birth:</b>	
<b>Mobile:</b>		<b>Induction Expiry Date:</b>	
<b>Email:</b>			
<b>Applicant's Position:</b>			
<b>Company Name:</b>			
<b>Signature:</b>		<b>Date:</b>	

### EMPLOYER CERTIFICATION

<b>I request that a Port Taranaki Access Card be issued to the above person.</b>			
<b>I undertake to notify Port Taranaki Security of any changes to the supplied particulars, and to recover and return cards to Port Taranaki prior to the applicant leaving our employ, or upon transfer of the applicant to a position which does not require the Access Card.</b>			
<b>I confirm that the information supplied above is correct.</b>		<b>Email:</b>	
<b>Full name:</b>		<b>Mobile:</b>	
<b>Organisation:</b>		<b>Position:</b>	
<b>Business Address :</b>		<b>Signature:</b>	
		<b>Date:</b>	

### PORT TARANAKI SECURITY (Office use)

<b>Access required:</b>		<b>ID type:</b>	
<b>Card number:</b>		<b>Fee:</b>	P / I / W
<b>Approved by:</b>		<b>Date:</b>	

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