

File: A155/104

6 May 2004

To Whom It May Concern:

## **NOTICE TO PORT USERS**

The International Ship and Port (Facility) Security (ISPS) Code will be fully implemented in New Zealand from 1 July 2004. Westgate Port Taranaki (Westgate) is required to put security measures in place to comply with the Code. I would like to take this opportunity to set out some of the policies that have been developed and demonstrate Westgate's commitment to the strict adherence of the requirements and standards set out in the ISPS Code, the Maritime Security Act 2004 and the Port Taranaki Security Plan.

One of the primary aspects of the ISPS Code is **access control to secure areas**.

### **1. No Passenger Policy**

Trucks are **not permitted to carry passengers** while on Westgate property. The only exception is a trainee driver accompanied by his/her trainer or supervisor. In this case appropriate documentation supporting the training arrangements must be produced on request.

### **2. No Tailgating Policy**

Drivers shall not follow another vehicle through an open gate, while entering or exiting, without using their own access card. **The practice, commonly known as tailgating or piggybacking, will not be permitted and will attract serious repercussions (including possible refusal of future entry).**

### **3. Use Of Access Cards**

To ensure strict access control drivers **must always** use their own access card at all times. **Any person found to be using a card issued to another person would be committing a breach of security. This action is a punishable offence under the Maritime Security Act 2004.**



If the driver is not in possession of an access card, he/she will need to produce acceptable photo-identification at the gate and seek authorisation to enter. All persons who have been through a Westgate site induction must carry a Westgate photo identification card. Other acceptable photo identification is one of the following:

- (a) An identification card issued by a New Zealand government department, government agency or the New Zealand Defence Force;
- (b) A driver's licence issued by the New Zealand Land Transport Safety Authority;
- (c) A seafarer's identity document issued by a contracting Government or flag state administration;
- (d) A valid passport;
- (e) An identification credential issued by a port facility operator;
- (f) An identification credential issued by a recognised company, union or trade association.

Westgate stands by its commitment to the ISPS Code, the Maritime Security Act 2004 and the Port Taranaki Security Plan. It will always endeavour to provide a safe and secure environment for all port users. Your compliance with our policies is therefore critical for Westgate's implementation of the ISPS Code and the Maritime Security Act 2004. We thank you in advance for your co-operation.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ray Barlow'.

Capt. Ray Barlow  
**Operations Manager**

RNB/gt

Cc. Arun Chaudhari  
Port Facility Security Officer (PFSO)